

# Business eBanking Log On Guide

## STEP 1

Go to [www.danskebank.co.uk](http://www.danskebank.co.uk). Using the green log on button on our homepage (top right hand corner) select Business eBanking.



## STEP 2

Complete your details on the log on screen. You will need your User ID and temporary pincode. When keying in the password use your temporary pincode until you complete Step 4. Click on 'Continue' when you have completed the details.



## STEP 3

The next screen will ask you to key in your temporary pincode again and then you must choose a password. Your password must contain a minimum of 4 characters and at least one character should be a number. Once you have chosen a password, key it in twice and click 'OK'. You will need to remember your password for the next time you log on. You can discard the temporary pincode. Next time you log on, your password will always be shown as dots and not characters.



## STEP 4

The log-on screen will now display the eSafe ID device number - this will match the serial number on the back of your personal device. Press the grey button on the front of your eSafe ID device and enter the six-digit number into the security code box on the screen. This number will change each time you log on to Business eBanking.



## STEP 5

You have now successfully logged on to Business eBanking. If you have any questions on the use of the system or require assistance with any technical issues please contact our Customer Support Team on:

**028 9031 1377\***

Customer Support's business hours:

|                    |           |          |           |
|--------------------|-----------|----------|-----------|
| Monday to Thursday | 8am - 8pm | Saturday | 9am - 5pm |
| Friday             | 8am - 5pm | Sunday   | 9am - 8pm |

\* except for bank holidays or other holidays in Northern Ireland when the bank is not open for business. Calls may be recorded.



## STEP 6

Now you can monitor your business banking accounts and approve transactions on your iPhone, iPad or Android device. You can check balances on your accounts, authorise payments and much more. Getting started is easy - just download our Mobile Business App or Tablet Business App for free\* from the App Store or Google Play, install and log in using your Business eBanking security details.

\* Normal data charges may apply specific to your network operator and/or your contract set up.



## STEP 7

A text or email alert could help you keep in control of your business accounts. Complete your contact details on the frontpage in User Information. Click on 'Contact & Help' and select 'Notification Centre'. Create a subscription to receive a text or email alert about your balance or payments.



## REMEMBER

Remember: A Danske Bank employee will NEVER contact a Business eBanking user, by any means, and ask for all of their Business eBanking log on details.

Danske Bank